

**PRINCE GEORGE'S COUNTY OFFICE OF ETHICS AND ACCOUNTABILITY
BOARD OF ETHICS**

Board Meeting Minutes

November 2, 2018

Present: Covette Rooney, Board Chair (teleconference)
Curtis Eugene, Board Member (teleconference)
Cassandra Burckhalter, Board Member (teleconference)
Sharon Theodore-Lewis, Board Member (teleconference)

Robin Barnes-Shell, Esq., Executive Director (teleconference)
Roslyn Walker, Compliance Officer
LaShanda Whaley, Legal Counsel
Chelinda Bullock, Administrative Aide

Next meeting: November 16, 2018 at 5:00 pm
9201 Basil Court, Suite 155
Largo, Maryland 20774

OPEN SESSION

I. OPENING OF MEETING

The Board Chair, Covette Rooney, opened the meeting at approximately 5:09 pm and welcomed all in attendance. There was a quorum present with four (4) Board Members. The meeting was held at the Office of Ethics and Accountability (OEA) located at 9201 Basil Court, Suite 155, Largo, Maryland.

II. Reading of Written Statement for Closing Meeting Under the Open Meeting Act

At 5:09 pm, a motion was made by Board Member Curtis Eugene and seconded by Board Member Cassandra Burckhalter to close the open portion of the meeting to comply with a specific constitutional, statutory or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter and to consult with legal counsel. The statement was read by the Board Member Cassandra Burckhalter. The motion was approved by a vote of 4-0. The reason for closing the meeting, and the topics discussed with legal counsel involved among other matters, investigations and an advisory opinion

in accordance with the State Government Article, §10-508(a). Those in attendance were as follows:

Covette Rooney, Board Chair (teleconference)
Curtis Eugene, Board Member (teleconference until 6:08pm)
Cassandra Burckhalter, Board Member (teleconference)
Sharon Theodore-Lewis, Board Member (teleconference)

Robin Barnes-Shell, Esq., Executive Director (teleconference)
Roslyn Walker, Compliance Officer
LaShanda Whaley, Legal Counsel
Chelinda Bullock, Administrative Aide

CLOSED SESSION

Advisory Opinion 18-0459

The Board voted 4-0 to publish the full redacted opinion.

Board Referral 18-0415e

The Board was provided an update on a investigations of Conflict of Interest by a County employee. The Board voted 4-0 that there is reasonable basis to believe a violation of the Prince George's County Code has occurred. The Board will reserve taking further action for thirty (30) days to allow for Executive Leadership and/or Agency Director to take appropriate corrective actions and to respond to the identified ethics violations.

Board Referral 19-0063e

The Board was provided an update on the investigation of Misuse of County Resources by a County employee. The Board voted 4-0 that there is reasonable basis to believe a violation of the Prince George's County Code has occurred. The Board will reserve taking further action for fifteen (15) days to allow for the Council Administrator to take appropriate corrective actions and to respond to the identified ethics violations. Additionally, the Board will send closeout letters to the appropriate parties.

Board Referral 18-354e

The Board was provided an update on the investigation of Misuse of County Resources and Secondary Employment by a County employee. The Board voted 4-0 that there is reasonable basis to believe a violation of the Prince George's County Code has occurred. The Board will reserve taking further action for thirty (30) days to allow for Executive Leadership and/or Agency Director to take appropriate corrective actions and to respond to the identified ethics violations.

At the conclusion of all business, a motion was made to adjourn the meeting. The motion was approved 3-0. The meeting was adjourned at approximately 6:10 pm.