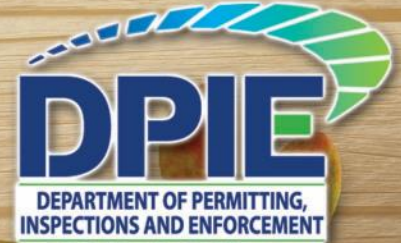




Angela D. Alsobrooks
County Executive



DEPARTMENT OF PERMITTING,
INSPECTIONS AND ENFORCEMENT

Melinda Bolling
Director

Welcome

Community Partners

Wednesday, September 25, 2019



Agenda

- **Welcome**
- **Introductions**
- **Comments from Melinda Bolling,
DPIE Director**
- **Guest Agency Presentations**
- **DPIE Presentation**
- **DoE Presentation**
- **DPW&T Presentation**
- **Questions**

DPIE at a Glance

DPIE manages County government operations in the areas of permitting, business licensing, plan review, inspections and property code enforcement.

DPIE includes six divisions:

Permitting and Licensing — Processes building and site plan permits

Building Plan Review — Reviews plans for residential and commercial projects

Enforcement — Investigates code violations at residential, commercial and industrial properties to maintain the safety and aesthetic value of our communities

Inspections — Regulates construction, development and grading through inspection and enforcement of codes

Site/Road Plan Review — Reviews and approves site and roadway plans for proposed development and road improvement projects

Administrative Services — Responsible for human resources management, budget, procurement and facilities management

Another Successful Sign Blitz!

On September 23–24, DPIE conducted its annual Fall Sign Blitz, assisted by the Department of Public Works and Transportation (DPW&T), the Department of the Environment (DOE), and the State Highway Administration (SHA).

Signs were collected and deposited at DPIE's Sign Litter Dumpster at agency headquarters in Largo.

The Sign Blitz aligns with the beautification initiative of County Executive Angela Alsobrooks.

We would like to thank the Community Partners who reported illegal signs. We also would like to thank the teams that work so hard to rid the County of sign litter.

Fall 2019 Sign Blitz

Staff from DPIE and other agencies removed thousands of illegal signs from local rights-of-way during the Fall Sign Blitz September 23–24.

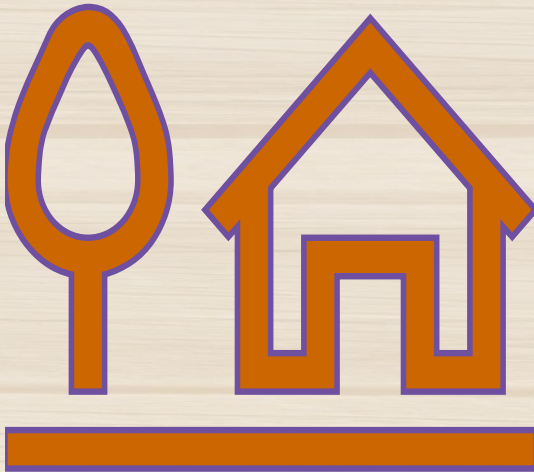


Give Your Property a Fall Checkup

- **Repair peeling paint, loose siding, ragged gutters and sagging downspouts.**
- **Fix broken windows and doors.**
- **Clear away fallen branches, trash and debris, and open storage.**
- **Remove old appliances, building materials, furniture, garbage, untagged vehicles and vehicle parts.**
- **Cut grass and prune your plants. Remember, tall grass and weeds — over 12-inches — is a code violation!**
- **Clean and secure your vacant property.**



Frequent Code Violations



- **Placing trash or items to be picked up on the curb days before a scheduled pickup**
- **Parking commercial vehicles in driveways or on residential streets**
- **Doing unpermitted residential or commercial construction**
- **Performing automotive work on a driveway or street**
- **Leaving abandoned properties unsafe and unsecured**
- **Failing to adequately maintain a property**
- **Operating a business out of a residence**

Remember to Always PYP: Permit Your Projects!

You Need a Permit Before. . .

Improving your kitchen

Renovating a bathroom

Finishing your basement

Building a chairlift, ramp or deck

Erecting a fence taller than 4 feet

Adding an addition

Constructing a large shed, carport, garage or driveway, and more

Visit the DPIE website at <https://md-princegeorgescounty.civicplus.com/1497/Permits> or call 301-883-2050 for information.

Short-Term Rentals Program Overview

DR-4

COUNTY COUNCIL OF PRINCE GEORGE'S COUNTY, MARYLAND
2018 Legislative Session

Bill No. CB-11-2018
Chapter No. 84
Proposed and Presented by The Chair (by request – County Executive)
Introduced by Council Members Davis, Glaros, Turner, Taveras, Franklin and Patterson
Co-Sponsors _____
Date of Introduction September 25, 2018

BILL

1 AN ACT concerning

Short-Term Rentals

2 For the purpose of establishing permitting and licensing requirements, fees and applicable
3 standards for short-term rentals and generally related to short-term rentals.

4 BY adding:

5 SUBTITLE 5. BUSINESSES AND LICENSES.
6 Sections 7A-101, 7A-102, 7A-103, 7A-104, 7A-105,
7 7A-106, 7A-107, 7A-108, 7A-109, 7A-110, 7A-111,
8 and 7A-112,

9 The Prince George's County Code
10 (2015 Edition; 2017 Supplement).

11 SECTION 1. BE IT ENACTED by the County Council of Prince George's County,
12 Maryland, that Sections 7A-101, 7A-102, 7A-103, 7A-104, 7A-105, 7A-106, 7A-107, 7A-108,
13 7A-109, 7A-110, 7A-111, and 7A-112 of the Prince George's County Code be and the same are
14 hereby added with the following amendments:

15 SUBTITLE 5. BUSINESSES AND LICENSES.
16 DIVISION 7A. SHORT-TERM RENTALS.

17 Sec. 7A-101. Purpose & Findings.

18 (a) This Division is to establish the licensing requirements for short-term rentals within
19 Prince George's County, Maryland. It also establishes the rules, regulations, fees, penalties and
20 enforcement provisions for short-term rentals. In the shared economy, hosting platforms enable
21

1

- In September 2018, the Prince George's County Council adopted legislation to establish a Short-Term Rentals (STR) Program in the County.
- The program will commence on October 1, 2019.
- It will be administered by DPIE.

Short-Term Rentals



- Under the Short-Term Rentals Program, County homeowners whose properties comply with County Code and who meet certain other criteria may seek a Short-Term Rental License to host renters working through established rental companies (platforms), such as Airbnb.
- The licenses cost \$150 per year and expire one year from the date of issuance.

STR Host Application Process Checklist

- Provide proof that Short-Term Rental License Neighbor Notification Form has been submitted to neighbors in adjacent homes.
- Provide proof that Short-Term Rental License Homeowners Association Notification Form has been submitted to the HOA.
- Pay the initial \$150 licensing fee; thereafter, an annual fee of \$150 would apply. All fees are non-refundable.
- Provide a copy of current and valid liability insurance of at least \$1,000,000.
- Provide photographs to DPIE as proof the required smoke detectors and carbon monoxide detectors have been installed. Photos must be labeled to indicate location within the rental.
- Provide photographs to DPIE as proof the required fire extinguishers are placed at the required positions. Photos must be labeled to indicate location within the rental.
- Provide photographs to DPIE as proof the emergency contact information is conspicuously posted in the interior of the rental.

For more information, visit DPIE's webpage at <http://dpi.e.mypgc.us>.

We Hear You!

Administrative Hearing Unit (AHU)



The Administrative Hearing Unit is reducing the adjudication time for citations issued for properties in violation of Prince George's County Code.

The hearing officers issue summonses, notices and default orders for noncompliance. They handle complaints about unlawful vehicles, open storage, trash and debris, tall grass and weeds, etc. Citizens with complaints about code violations should report them to 311. The calls are routed to DPIE, which issues citations to the property owners. Respondents can request a hearing within 30 days of the issuance of a citation. The hearings are held within 30 days. Hearing officers render a decision within five days.

From August 2018–August 2019, the first year of the AHU, 1,468 citations were issued by DPIE Enforcement Division inspectors to owners whose properties were in violation and 445 sought AHU hearings.

***R_x* for Troublesome Neighbors Nuisance Abatement Board (NAB)**

Neighbors call 311 repeatedly to complain about suspected illegal activity at a home where strangers come and go at all times of the day and night. Police refer the homeowners to the NAB. The seven-member board hears complaints — such as this one — that allege acts that disturb the public peace; endanger the health, life or safety of citizens; and/or create a public nuisance.

If the board finds a nuisance exists, it will order the activity to cease and may assess a fine. The initial fine is \$500; subsequent fines are \$1,000.

So far this year, 30 cases have been referred to the NAB.

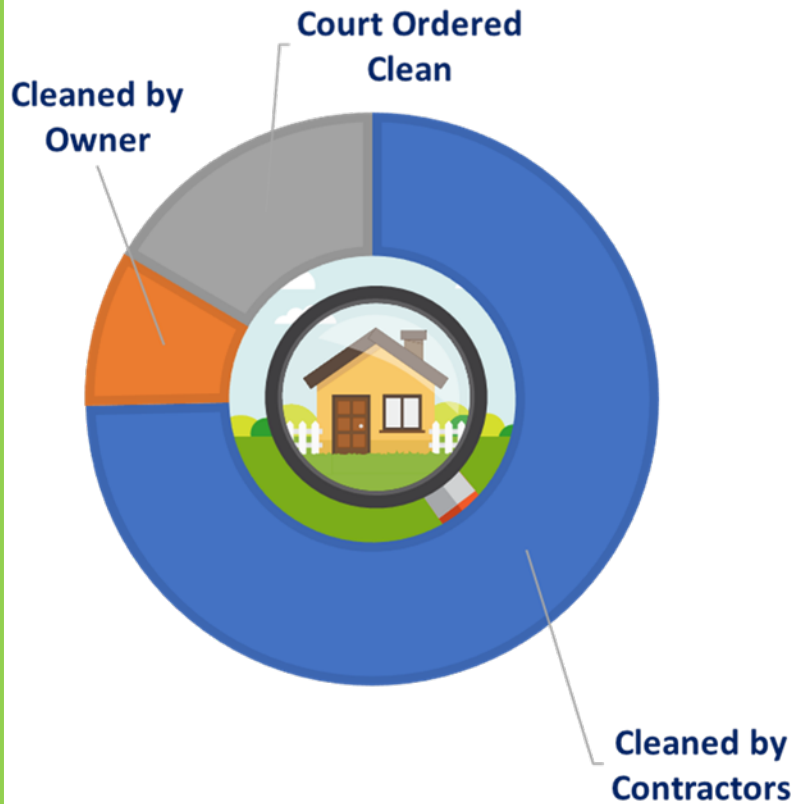
The NAB is helping to restore order to some troubled neighborhoods.

Clean It and Lien It!



Clean It and Lien It!

APRIL 2019 - PRESENT



Total Cleaned: 272

- Cleaned by Contractors: 203
- Cleaned by Owner: 24
- Court Ordered Clean: 45

Step One for County Complaints: Call 311!

DPIE depends on our partners in the community to help us identify code violations so they can be addressed.

The first step in reporting suspected violations is to call 311 (301-883-4748) or file a report online at CountyClick311@co.pg.md.us.

Contacting 311 allows County officials to track complaints and route them to the appropriate agencies.

You can follow up on your complaint with 311 using your reference number. Contact DPIE if you need additional information at 301-636-2020.

Important Phone Numbers

- **Complaints** 311 Call Center
- **Abandoned Vehicles** 301-952-1873
- **Animal Management** 301-780-7200
- **Building/Construction Standards** 301-883-3820
- **Bulky Trash** 301-883-4748
- **DPIE Public Information** 301-636-2020
- **Enforcement Division** 301-883-6168
- **Licensing** 301-883-3840
- **Permits Center** 301-636-2050
- **Refuse, Recycling and Yard Waste** 301-952-7625
- **Rental Licensing** 301-883-3840



Happy Fall!

**For DPIE Information, call PIO Avis Thomas-Lester at 301-636-2053
athomaslester@co.pg.md.us**

