

**PRINCE GEORGE'S COUNTY OFFICE OF ETHICS AND ACCOUNTABILITY
BOARD OF ETHICS**

Board Meeting Minutes

June 27, 2019

Present: Cassandra Burckhalter, Board Chair (teleconference)
Curtis Eugene, Board Member (teleconference)
Sharon Theodore-Lewis (teleconference)

Robin Barnes-Shell, Esq., Executive Director (teleconference)
Roslyn Walker, Compliance Officer (teleconference)
LaShanda Whaley, Legal Counsel
Lamont Judd, Investigator (teleconference)
Jasmine Carter, Compliance Analyst
Chelinda Bullock, Administrative Aide

Next meeting: September 13, 2019 at 5:00 pm
9201 Basil Court, Suite 155
Largo, Maryland 20774

OPEN SESSION

I. OPENING OF MEETING

The Board Chair, Cassandra Burckhalter, opened the meeting at approximately 5:02 pm and welcomed all in attendance. There was a quorum present with three (3) Board Members. The meeting was held at the Office of Ethics and Accountability (OEA) located at 9201 Basil Court, Suite 155, Largo, Maryland.

II. READING OF WRITTEN STATEMENT FOR CLOSING MEETING UNDER THE OPEN MEETING ACT

At 5:03 pm, a motion was made by Board Chair Cassandra Burckhalter and seconded by Board Member Sharon Theodore-Lewis to close the open portion of the meeting to comply with a specific constitutional, statutory or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter and to consult with legal counsel. The statement was read by the Board Chair Cassandra Burckhalter. The motion was approved by a vote of 3-0. The reason for closing the meeting, and the topics discussed with legal counsel involved among other matters, investigations in accordance with the State Government Article, §10-508(a). Those in attendance were as follows:

Cassandra Burckhalter, Board Chair (teleconference)
Curtis Eugene, Board Member (teleconference)
Sharon Theodore-Lewis (teleconference)

Robin Barnes-Shell, Esq., Executive Director (teleconference)
Roslyn Walker, Compliance Officer (teleconference)
LaShanda Whaley, Legal Counsel
Lamont Judd, Investigator (teleconference)
Jasmine Carter, Compliance Analyst
Chelinda Bullock, Administrative Aide

CLOSED SESSION

Investigation 19-0032/19-0103

The Board was provided a report on an investigation involving allegations of Use of Resources/Secondary Employment by a County employee committing theft of time and undisclosed secondary employment. The Board voted 3-0 that there is a reasonable basis to believe a violation has occurred in lieu of conducting a hearing, the Board accepts the actions taken by the agency as appropriate to address the violation. The Board accepted OEA's recommendation to the agency to correct the secondary employment violations.

Investigation 19-0214/19-0265

The Board was provided a report on an investigation involving allegations of Prestige of Office by a County employee involved in hiring contractors and preferential treatment. The Board voted 3-0 that there are insufficient facts upon which to base a determination of a violation and dismissed the complaint.

The Board was provided updates on pending cases.

At the conclusion of all business, a motion was made to adjourn the meeting. The motion was approved 3-0. The meeting was adjourned at approximately 5:20 pm.