

**PRINCE GEORGE'S COUNTY OFFICE OF ETHICS AND ACCOUNTABILITY  
BOARD OF ETHICS**

Board Meeting Minutes

**March 23, 2020**

*Present:* Cassandra Burckhalter (teleconference)  
Curtis Eugene, Board Member (teleconference)  
Covette Rooney, Board Member (teleconference)

Robin Barnes-Shell, Esq., Executive Director  
Roslyn Walker, Compliance Officer  
Jasmine Carter, Compliance Analyst

*Next meeting:* April 10, 2020 at 5:00 pm  
9201 Basil Court, Suite 155  
Largo, Maryland 20774

**OPEN SESSION**

**I. OPENING OF MEETING**

The Board Chair, Cassandra Burckhalter, opened the meeting at approximately 12:03 pm and welcomed all in attendance. There was a quorum present with three (3) Board Members. The meeting was held by teleconference.

**II. APPROVAL OF MEETING MINUTES**

The three (3) Board of Ethics (Board) Members in attendance approved the February 28, 2020 Meeting Minutes by a vote of 3-0.

**III. Resolution to Waive Late Fees for CY 2019 Financial Disclosure Statements Filed After April 30, 2020**

The Board voted to extend the date to impose late fees for filing a CY2019 Financial Disclosure Statement beyond April 30, 2020, given the impact of the Coronavirus pandemic on County government operations. The three (3) Board Members voted 3-0 to extend the date of imposition of late filing fees to Financial Disclosure Statements filed after July 31, 2020.

Next Board Meeting is scheduled for April 10, 2020.

At the conclusion of all business, a motion was made to adjourn the meeting. The motion was approved 3-0. The meeting was adjourned at approximately 12:14 pm.