

Administrative Hearing Flowchart for Short-Term Rentals

	DPIE Agency Action (Citation Issued)	
A. Citation Compliance	B. Hearing Route	
A-1 Pay the citation and correct the infraction.	B-1 Request a Hearing 30 days from citation issuance date — will take place within 180 days of the citation's service.	C-1 Defau (2) Fai sched
DPIE may offer the Respondent a settlement of the matter by stipulation instead of a further hearing. The Hearing Officer issues a Final Decision and Order that incorporates the stipulation.	B-2 Administrative Hearing Officer will hold a hearing and prepare decision within 30 days of hearing.	C-2 Admin Order
	B-3 If DPIE's action is upheld, the Respondent can request the Administrative Hearing Officer's decision be reconsidered. A Request for Reconsideration is submitted to the Adjudication Administrator, and a decision is issued within 30 days.	C-3 The Re Defau
	B-4 If Reconsideration is denied, the Respondent petitions for judicial review to the Circuit Court within 10 days of the Reconsideration Decision.	
	B-5 If Circuit Court affirms DPIE's enforcement action, Respondent pays the associated fine and abates/corrects the violation. If Circuit remands the case, the matter is referred to DPIE's Administrative Hearing Officer. If Circuit Court reverses the case, the matter is dismissed.	
	B-6 The Respondent can seek judicial review of the Circuit Court's decision to the Court of Special Appeals.	



ault: (1) If citation is not paid within 30 days; ail to request a hearing; (3) Fail to show for eduled hearing.

inistrative Hearing Officer issues a Default er regarding suspension/revocation of license.

Respondent can seek judicial review of the ult Order to the Circuit Court.