# TITLE VI AND LIMITED ENGLISH PROFICIENCY (LEP)

On August 11, 2000, President William Clinton signed Executive Order 13166: *Improving Access to Services for Persons with Limited English Proficiency*. Executive Order 13166 obligates departments of transportation and sub-recipients to make certain that people of Limited English Proficiency (LEP) have: "meaningful access to the programs, services, and information" they provide.

### Who is an LEP Person?

Individuals who do not speak English as their primary language and who have a limited ability to read, speak, write or understand English can be limited English proficient, or "LEP".

## What does LEP Require?

Executive Order 13166 requires Prince George's County Department of Public Works and Transportation to identify geographic areas within its service area that contain a certain percentage of individuals who have a limited ability to speak or understand English. If a certain percentage of the population is deficient in English, DPW&T must ensure that key documents and vital information about projects, programs and services are available in the language of the LEP population.

# How to File A Complaint

You must file a signed, written complaint within 180 days to the date of the alleged discrimination. The complaint should include:

- Your name, address and telephone number.
- The name and address of the agency, institution, or department you believe discriminated against you.
- How, why, and when you believe you were discriminated against. Include as much specific, detailed information as possible about the alleged acts of discrimination, and any other relevant information.
- The names of any persons, if known, who the DPW&T could contact for clarity of your allegations.

If information is needed in another language, contact 301-883-5656

Si precisa información en otro idioma, contáctese al 301-883-5656.

Si vous souhaitez des informations dans une autre langue, veuillez appeler le 301-883-5656

Kung ang impormasyon ay kinakailangan sa ibang wika, sa gayon ay makipag-ugnayan sa 301-883-5656

如果需要使用其它语言了解信息,请联系301-883-5656

Nếu cần thông tin bằng ngôn ngữ khác, hãy liên lạc theo số 301-883-5656

이 정보를 다른 언어로 제공받기를 원하시면301-883-5656으로 연락하십시오

#### Complaints can be submitted online at:

http://www.princegeorgescountymd.gov/sites/Pu blicWorks/Transit/TheBus/Pages/default.aspx Prince George's County Department of Public Works & Transportation

# Title VI

Your Rights Under The Civil Right Act of 1964



Office of Transportation 9400 Peppercorn Place, Suite 320 Largo, Maryland 20774 TEL: 301-883-5656 TDD: 301-985-3894

# **Title VI**

#### What is Title VI?

Title VI of the Civil Rights Act, is a policy that ensures that "No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under a program or activity receiving federal financial assistance from the Department of Transportation." (42. U.S.C. 2000d) Title VI covers all forms of federal aid except those federally funded contracts of insurance and guaranty. It does cover employment practices resulting in discrimination against program beneficiaries or where the purpose of federal assistance is to provide employment.

Prince Georges County aims to provide guidance and leadership in preventing discrimination in transportation projects, programs; and strives to engage all, irrespective of race, color, national origin, age, sex, disability and socioeconomic status.

# What discrimination is prohibited by Title VI?

There are many forms of illegal discrimination based on race, color, or national origin that can limit the opportunity of minorities to gain equal access to services and programs.

In operating a federally assisted program, a recipient cannot, on the basis of race, color, or national origin, either directly or through contractual means:

- Deny program services, aids, or benefits;
- Provide a different service, aid, or benefit, or provide them in a manner different than they are provided to others; or
- Segregate or separately treat individuals in any matter related to the receipt of any service, aid, or benefit.

# **Environmental Justice**

On February 11, 1994, President William Clinton signed Executive Order 12898: Federal Action to Address Environmental Justice in Minority Populations and Low-Income Populations. The Executive Order focused attention on Title VI by providing that, "each agency shall make achieving environmental justice part of its mission by identifying and addressing, as appropriate, disproportionately high and adverse human health or environmental effects of its programs, policies, and activities on minority and low-income populations." In support of Executive Order 12898, the US DOT issued an Order on Environmental Justice (DOT Order 5610.2). This order clarifies and reinforces Title VI responsibilities as well as addresses the effects on low-income populations.



## Adverse Impacts may include:

- Bodily impairment, infirmity, illness, or death
- Air, noise, and water pollution and soil contamination
- Destruction or disruption of manmade or natural resources
- Destruction or disruption of community cohesion or a community's economic vitality
- Destruction or disruption of the availability of public and private facilities and services
- Adverse employment Increased traffic congestion, isolation, exclusion, or separation of minority or low-income individuals within a given community or from the broader community
- The denial of, reduction in, or significant delay in the receipt of, benefits of DOT programs, policies, or activities effects

