



**PRINCE GEORGE'S COUNTY**  
**Department of Permitting,**  
**Inspections and Enforcement**  
**Inspections Division**  
**9200 Basil Court, Suite 307**  
**Largo, Maryland 20774**



**INSTRUCTIONS TO REQUEST INSPECTIONS**

**Inspections are only scheduled through IVR or online and must be performed within six months of permit issuance to keep the permit active.**

- 1) Call the County's Interactive Voice Response system (IVR) at **(301) 755-9000**, from 7:00 a.m. until 11:00 p.m., to request an inspection for the next business day. You may also schedule inspections online at [DPIE.mypgc.us](http://DPIE.mypgc.us). Inspections are performed from 9:00 a.m. until 2:30 p.m. Please plan to be on site with your permit and approved plans, as required, during this timeframe.
- 2) Enter 1 to Schedule an Inspection.
- 3) Enter the FIRST GROUP of numbers from your Case Number (top right-hand corner — this represents your permit ID) followed by SECOND GROUP of numbers (this represents the year of your permit) followed by the # sign. **DO NOT enter the last two revision numbers.**
- 4) Enter the three-digit Inspection Code followed by the # sign — see list below.
- 5) Follow prompts.\*

**INSPECTION CODES:**

**BUILDING, MECHANICAL AND RESIDENTIAL ELECTRICAL**

100	Inspector to Return Call
101	Initial Inspection
102	Pre-Construction
103	Routine Inspection
104	Lift Stop Work Order
106	Use and Occupancy
107	Final Inspection
110	Footing
111	Foundation Wall
112	Backfill/Drain Tile
114	Framing
115	Slab
116	Close-In
117	Missed Inspection/Reschedule
118	Virtual Inspection
151	Bond and Ground
152	Rough Wire Wall
153	Rough Wire Ceiling
154	Trench Concealment
155	Cut-In (Heavy-up)
156	Work with Cut-In

**COMMERCIAL ELECTRICAL**

200	Inspector to Return Call
201	Initial Inspection
203	Routine Inspection
204	Lift Stop Work Order
206	Use and Occupancy
207	Final Inspection
250	Pole Service (Commercial/Residential)
251	Bond and Ground
252	Rough Wire Wall
253	Rough Wire Ceiling
254	Trench Concealment
255	Cut-In (Heavy-up)
256	Work with Cut-In
257	Rough Wire Slab
258	Generators/Solar Panels (Commercial/Residential)

**OTHER INSPECTIONS:**

- o **THIRD-PARTY INSPECTION PROGRAM:** Call **(301) 755-9000** to schedule pre-construction meetings.
- o **SITE DEVELOPMENT INSPECTIONS:** Call **(301) 755-9000** to schedule inspections.
- o **HEALTH INSPECTIONS:** Call **(301) 883-7690** to schedule U&O inspections for existing food facilities; **(301) 883-7681** to schedule inspections for existing wells, septic systems and swimming pools; or **(301) 883-7621** to schedule inspections for new food facilities, wells, septic systems and swimming pools.
- o **ENFORCEMENT DIVISION INSPECTIONS:** Call **(301) 883-6100** or **(301) 883-6168** for UTZ Permits, signs, etc. (Note: Signs may also require a Commercial Electrical Inspection.)