



**Prince George's County**  
 Department of Permitting, Inspections  
 and Enforcement  
**INSPECTIONS DIVISION**  
 9200 Basil Court, Suite 307  
 Largo, Maryland 20774  
 (301) 883-3820 ♦ FAX: (301) 883-3873



**CONSTRUCTION INSPECTION REPORT**

Site: \_\_\_\_\_ Inspector: \_\_\_\_\_ Date: \_\_\_\_\_

Permit #: \_\_\_\_\_ Expires: \_\_\_\_\_  Revision  Renewal  Required

SCD #: \_\_\_\_\_ Expires: \_\_\_\_\_  Revision  Renewal  Required

Notified Owner: \_\_\_\_\_ Contractor: \_\_\_\_\_ Other: \_\_\_\_\_

**Inspection Type:**  Pre-Construction  Complaint  Meeting  Routine  Follow-up

**Responsible Party On Site:**  Yes  No **Site Activity:**  Clearing  Grading  Site Work  SWM  Utilities  Bldg.  Road Const.

**GENERAL**

Initial Inspection (Approved)  Yes  No  Okay to Enter Clearing/Grading Phase  
 Off-Site Sediment (Occurrence)\*  Yes  No  Obtain Reinspection  
 \*Subject to \$1,000/Day Fine

<b>EROSION &amp; SEDIMENT CONTROL</b>	<b>IN COMPLIANCE</b>	
Sequence of Construction	<input type="checkbox"/> Yes	<input type="checkbox"/> No
TCP II Protection	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Limits of Disturbance (LOD)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
CBCA Protection	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Stabilized Construction Entrance (SCE)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Silt Fence/Super Silt Fence	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Earth Dike/ A1 A2 A3 B1 B2 B3	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Sediment Basin/Trap*	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Stabilization/Temporary Permit	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Stone Outlet Structure (SOS)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Inlet Protection/Std., Curb, at Grade	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Waterway Crossing	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Pipe Slope Drain	<input type="checkbox"/> Yes	<input type="checkbox"/> No
E&S Control Removal (Authorized)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Waste Materials	<input type="checkbox"/> Yes	<input type="checkbox"/> No

<b>RIGHT-OF-WAY INSPECTIONS</b>	<b>APPROVED</b>	
Subgrade	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Subbase	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Curb/Gutter	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Underdrain	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Proof Roll	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Driveway Apron	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Traffic Maintenance	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Base Paving	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Intermediate Paving	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Surface Paving	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Punch List Repairs	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Subgrade/Sidewalks	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Core Results	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Rural Drainage Swales	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Subgrade	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Correct the following on Sediment Trap/Basin No. \_\_\_\_\_

\*A) Stabilize B) Baffle Board C) Weir D) Outfall E) Riprap Inflow Protection F) Safety Fence G) Restore Bottom Elevation  
 H) Riser I) Anti Vortex Device J) Emergency Spillway K) Barrel Pipe L) Trash Rack M) Dewatering Device N) Sump Pit

**COMMENTS:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

All items in non-compliance must be repaired in accordance with all applicable codes, standards, specifications, and the approved plans by the compliance date shown. Failure to comply may result in any or all of the following actions being taken on this site:

**ENFORCEMENT ACTION TAKEN:**  Violation Notice  Stop Work Order  Civil Citation/Amount: \$ \_\_\_\_\_

**Compliance Date:** \_\_\_\_\_ **Extended From:** \_\_\_\_\_

\_\_\_\_\_  
 Permittee Representative Signature Date

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## **MANDATORY INSPECTIONS/SEQUENCE OF WORK.**

The following sequence of inspections **ARE MANDATORY INSPECTIONS (4-290 Inspections & Supervision).**

**Obtain written Inspection approval prior to proceeding to each activity.**

**Pre-Construction Meeting**

**TCP II Inspection** — Installation of Tree Conservation/Protection

**Initial Inspection** — Installation of all required Erosion & Sediment Controls to include Stabilization

**Authorization to Clear/Grade** — Upon written approval of Initial Inspection, okay to enter clearing/grading phase

**Authorization to Remove Sediment Controls** — Obtain written authorization from Inspector prior to removal of any E&S controls

**FAILURE TO OBTAIN THESE INSPECTIONS WILL RESULT IN VIOLATIONS, STOP WORK ORDERS, AND FINES UP TO \$1,000 PER DAY.**

**FOLLOW THE PLAN SEQUENCE OF CONSTRUCTION!** Observe the requirements as they relate between the Woodland Conservation Plan — Type II, the Erosion and Sediment Control Plan, Storm Drain–Stormwater Management Plan, and the Grading/Site Development Plan. Obtain clarification from the Site Development Inspector as to which work items can be done simultaneously, if any.

**EROSION & SEDIMENT CONTROLS STANDARDS.** Adhere closely to plan details for each erosion and sediment control device. Observe all relative methods, specifications, elevations and dimensions. Each device required should have detail in the plan. Refer to the latest edition of the *Maryland Standards and Specifications for Erosion and Sediment Control*. These are the MINIMUM requirements — **NO EXCEPTIONS.**

**DO NOT GO BEYOND THE APPROVED LIMITS OF DISTURBANCE!** Buffer areas, wetland/floodplain areas and tree/vegetative save areas are to be protected to prevent disturbance. If unauthorized disturbance has occurred, notify the Site Development Inspector immediately to resolve the matter. **Note:** It is the responsibility of the owner/permittee to utilize the necessary resources to verify the location of tree save areas and limits of disturbance are in full compliance with the approved plans.

**INITIAL CLEARING WORK ONLY FOR EROSION AND SEDIMENT CONTROLS.**

**INITIAL INSPECTION APPROVAL.** Mandatory Inspection. After erosion and sediment controls have been installed and stabilized, **obtain written inspection approval prior** to any further disturbance or grading and subsequent site development.

**EXCAVATIONS.** The sides of temporary excavations and trenches made for foundations, buildings and utility installations shall be protected, shored or sloped as required by regulations of the Maryland State Department of Labor and Industry. The toll-free number in Maryland is 1-800-492-6226.

**STABILIZATION.** Very important. **Seed, Lime Fertilizer, Mulch, & Tack. Hydro-seeding or Sod.**

**STABILIZATION IS THE BEST DEFENSE AGAINST EROSION — AND REDUCES MAINTENANCE COSTS.** Erosion and Sediment Controls must be stabilized within **3 days**. Areas that have been disturbed and are not actively being worked as well as areas that are on final grade must be stabilized within **7 days**. Stabilization requirements are detailed in the plan. Unless otherwise indicated, areas to be stabilized shall require four inches of topsoil and other soil amendments as necessary. Refer to Stabilization Notes and Details on Plans.

**KEEP STREETS, CURBS, GUTTERS, AND SIDEWALKS CLEAN AT ALL TIMES.** If mud is tracked onto a street, do not hose into any storm drain unless the storm drain outfalls into an approved erosion and sediment control device. Sediment tracked onto streets is subject to immediate issuance of a civil citation up to \$1,000 per day.

**TRANSITION FROM ROUGH GRADE TO FINAL GRADE.** Sites that are opened and mass graded under a Rough Grading Permit are required to revise the Grading Permit to a Fine Grade/Site Development Permit prior to initiating other site work such as house construction, recreational areas, athletic fields, tot-lots and hiker/biker trails or other site amenities pursuant to an approved Site Plan.

**SCD (EROSION & SEDIMENT CONTROL PLANS) PLANS/UPDATE & RENEWAL.** Approved SCD plans remain valid for two (2) years, (except surface mines and landfill plans, which remain valid for five (5) years). It is the responsibility of the Permittee to maintain current SCD plans until Final acceptance of the permit. (Subtitle 4, Division 3, 4-299, & COMAR 26.17.01.08F.09C)

**MAINTENANCE OF EROSION & SEDIMENT CONTROLS/SELF-DIRECTED REPAIRS.** Very Important. Maryland State Law (COMAR 26.09.01.06) requires “responsible personnel” (i.e., owner, contractor, foreman, superintendent, project engineer, etc.) who is in charge of on-site clearing and grading operations or sediment control associated with a project shall hold a current State Certificate of Training in Erosion & Sediment Control. It is further required that “Self-Directed Repairs” of on-site erosion & sediment controls be implemented by the Permittee. This person shall inspect the erosion and sediment controls on a daily basis and make self-directed repairs in accordance with the approved plans and specifications. Consult with the Inspector if there are any questions or necessary changes to the plans. **FAILURE TO MAINTAIN E&S CONTROLS WILL RESULT IN VIOLATIONS, STOP WORK ORDERS, AND FINES UP TO \$1,000 PER DAY.**

**SEPTIC SYSTEMS.** Very Important. Sites utilizing Septic Systems must pay particular attention to the proposed limits of disturbance of septic areas. Encroachment or disturbance in these areas may result in significant delays or suspension of permit. It is the responsibility of the permittee to obtain all necessary inspections from the Health Department. Any questions regarding septic systems may be referred to the Health Department at (301) 883-7681.

**PERMITS/PLANS.** All work must be performed in accordance with the approved plans, Code, Standards and Specifications, and completed within the time frame of the Permit. It is the responsibility of the Permittee to maintain current plans, to include all applicable revisions and permits.

**FILLS.** Areas receiving FILL under a grading permit, which are shown on the approved plan as supporting structures or pavement, must be properly placed and compacted as required for that class of fill and be certified by a Maryland Registered Professional Engineer. Fill must be placed in locations as noted on the approved permitted grading and/or site development plan — any changes require plan/permit revision.

**CERTIFICATIONS & REPORTS.** *Certifications shall be signed and sealed by a Maryland Registered Professional Engineer.*

Any work requiring Certification and/or Reports pursuant to Code and/or at the discretion of the Director shall be submitted within thirty (30) days of completion, including but not limited to: Fills, Grading, Storm Drain & SWM Systems, Pipes, Structures, Embankment/Core Trench, Anti-Seep Collars, Concrete, Retaining Structures, Reforestation, CBCA, Landscaping ADA/Handicap, and Site Development. Certifications shall attest that all work has been completed in accordance with the approved plan, specifications, and the Prince George's County Code.