

The Housing Authority of Prince George's County, Maryland
Board of Commissioner's Meeting
Monday, February 24, 2025

Minutes

Present:

Commissioners: Vice Chair Euron Blackwell
Commissioner Brett Theodos
Commissioner Cherice Shannon
Commissioner Layton Wilson
Commissioner Regina Nadir
Commissioner W. Marshall Knight

Staff:

Jessica Anderson-Preston, Executive Director, HA
Jacqueline Massiah, Accounting Services Manager, HA
Crystal Harris, Director Property & Asset Management, HAD
Ray Nix, Consultant, Development & Modernization, HA
Jerry Zanelotti, Construction Manager, HAD
Crystal Ford, Client Services, HAD
Nicole Garrett, 504 Program Officer, HA
Charlene Wills, General Counsel, HA
Alana Speed-Harris, Human Resources
Mugure K. Crawford-Recorder

Guest: DCAO Angie Rodgers, CEX

Location: Via GO-TO-MEETING Link
Dial In: 1-(866) 899-4679 **Access Code:** 819-222-557

Call to Order: Commissioner Marshall Knight called the meeting to order in person at 5:45pm declaring a quorum with the following Commissioners present virtually: Commissioner Cherice Shannon, Commissioner Layton Wilson, Vice Chair Blackwell, Commissioner Regina Nadir. Commissioner Brett Theodos attended the meeting in person.

Approval of Minutes: Commissioner Knight called for a motion to approve the January 27, 2025 minutes. Commissioner Theodos motioned to approve the minutes and Commissioner Blackwell seconded the motion. The January board minutes were approved.

Reports by Executive Director:

- Executive Director Anderson-Preston provided the board with Agency-Wide updates for the Housing Authority.
- No further comment or discussion was expressed by the board.
- General Counsel Charlene Wills provided an update to the Board regarding Prince

George's Redevelopment Authority, currently a non-profit subsidiary solely owned by the Housing Authority. Additional updates regarding the subsidiary and its status will be provided to the Board at the next meeting.

- Follow-up discussion occurred with Commissioner Theodos and Knight regarding the non-profit subsidiary.

Development

Development and Modernization Consultant, Ray Nix presented the Development & Modernization report for January 2025:

- Follow up discussion occurred with Commissioner Theodos regarding the timing of the CDA submission for the Cottage City redevelopment project. Ray Nix and ED Anderson-Preston both provided additional responses to the Board regarding the CDA submission.
- Follow up discussion occurred with Maryland Legal Aid, Natali Collazos requesting information on if notices will be distributed to Cottage City residents regarding the relocation plan. ED Anderson-Preston responded by stating that residents will be notified directly through flyers and newsletters regarding the Cottage City relocation plan.

Procurement Division:

- Executive Director Anderson-Preston provided agency-wide Procurement updates for the Housing Authority on behalf of Dante Clark, Procurement Manager
- Follow up discussion occurred with Commissioner Theodos regarding receiving responses for Procurement bids.

Housing Choice Voucher Program:

Executive Director Anderson-Preston presented the HCV Report for the month of January on behalf of Director of HCVP Programs, Carolyn Floyd as follows:

- No further comment or discussion was expressed by the board.

Housing Assistance Division:

Crystal Harris, Director of Property & Asset Management presented the HAD report for the month of January as follows:

- There were no move-ins and no move-outs for the month of January 2025

PHA-wide

- No further comment or discussion was expressed by the board.

Occupancy/Recertification

- For January there were fifteen (15) re-certifications completed, twenty-five (25) recertifications due. No new admission and no transfers. No eviction actions processed. There was no Criminal court appearance. There were no Landlord Tenant Court appearances.
- Ms. Harris presented the Vacancy Report for January reporting an overall occupancy rate of 95%.

Resident Services

Crystal Ford presented the Resident Services report for January 2025 as follows this month:

- No further discussion occurred with the Board.

Resident Fulfillment Log

- No new updates currently for the Resident Fulfillment log

Financial Report

Accounting Services Manager, Jacqueline Massiah reported on key highlights for the month ending January 31, 2025:

- No further comments or discussion occurred with the Board.

New Business

- None

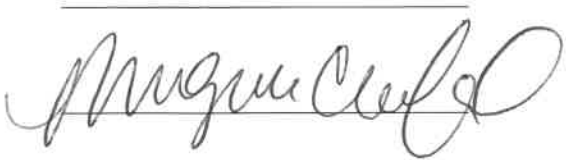
Public Comments:

- None

Adjournment:

- Commissioner Marshall Knight motioned to adjourn the public meeting by unanimous vote, the Board of Commissioners meeting adjourned at 6:45pm.

Attest/ Witness:



Commissioner Marshall Knight
Commissioner



Jessica G. Anderson-Preston/
Executive Director/Secretary