

Fire Commission Meeting

April 3, 2024

Tonight's hybrid meeting, with approximately 14 participants in person and approximately 15 virtual participants, was gavelled to order by Chairman Bolden at 7:30 pm, 6 Commissioners present.

Chaplain Frank Underwood – opened the meeting with an invocation prayer and the pledge of allegiance.

Chaplain Lutz (Sandi)- The Chief Chaplain's report attached.

Office of the Fire Chief –AFC White

- A number of GO's in committee.
- As we approach the end of the fiscal year and quarter, VSE paperwork is due April 12th

Commissioner Chandler (Michelle) -No report.

Commissioner Hegwood (Lisa) –

- Presented two EARs for Co. 12 in the form of a motion.
 - \$5912.00 for 24 mattresses
 - \$8185.00 bunkroom beds. **Motioned and Approved**

Commissioner Selmon (Marlon) -No report.

Commissioner Snyder (Kyle) – Excused.

Commissioner Bell (Gloria)- Excused

Commissioner Schaible (Danny) - Excused

Commissioner Holbert (Antoine) – Presented an EAR for Co. 29 in the form of a motion:

- Insurance payment \$8441.92. The motion was tabled until we consult with the Office of Law.

Commission Vice Chair Surlles (Vanessa) – Presented LOSAP in the form of a motion:

- Co. 28/48 LOSAP report FY 2023
- Co. 12 LOSAP report FY 2023
- Co. 20 LOSAP report 2022 and an amendment for Brent Herr addition of 1 year of service for 2021, Laurie Size addition of 2 years of service for 1999 & 2000, Roberta Strine addition of 3 years of service for 1998, 1999 & 2000 and a LOSAP award for Timothy Clark's 35 years of service.
- Co. 9 LOSAP report for FY 2023
- Co. 29 LOSAP report corrections for FY2021
- Co. 10 LOSAP report for FY 2023
- LOSAP award for Gwendolyn Philpott addition of 3 years 2017-2020, Dawn Reamy additional 4 years 1996-1999, Kathrine Rhinehart additional 5 years of service 1995-2000, David Sumner additional 4 years of service 1998-2001, Jane Wells additional 4 years 2007, 2008, 2013 & 2014.
Motioned and Approved
- Property Tax Credit goes into effect July 1, 2024. In order to qualify, you must be eligible for LOSAP in 2023. Must have all 2023 LOSAP in and approved.

Commissioner/Chair Bolden (Johnathan) –

- Commission had a work session this evening that was open to the public via Teams. We discussed frequency of Commission meetings; we all agreed to change to meeting once a month, the first Wednesday and drop the third Wednesday meeting. Additionally, the meetings will be virtual with one in person meeting quarterly. If something needs to be approved, a special meeting will be called with a quorum of five.
- Speed letter submission deadline is April 15th and SERF deadline is April 30th.
- Met with the Ladies Auxiliary this week and possibly identified a space at the FSB for their office.
- Station Management will be deposited within the next two weeks.
- There was a Deputy's meeting on April 2nd; there are personnel changes coming:
 - Admin aid Valerie Watson is moving from VSO to SSC to be the admin to DFC Smedley
 - Bonnie will take Valerie's spot in VSO in addition to her duties at the Fire Commission Office.
 - Nicole Bennett is currently working, part time finger printing; she is moving to internal affairs and will continue to assist in the Commission Office.
 - FF Hardy, assigned to the Fire Commission Office, will be going to EMS Logistics.
*Looking in to hiring another part time finger printer
- The State sent a letter stating the results of the requested 508 audit that they completed in Prince George's County. I have it here if anyone wants a copy of it. The audit revealed no wrongdoing or misappropriation of 508 funds.

Volunteer Recruiter Shelton (Trish) – For the month of March:

- 19 applications in the month of March; the number of applications received is down (avg 30-35).
- 73 applications in the new tracking system
- 30 booked fingerprint appointments, all showed.
- Zero no shows for Concentra in March (5 no shows YTD)
- Added 5 new volunteers to VRS.
- 7 volunteers completed all modules in VRS.
- March 27th there was a recruiters meeting; minutes were sent out.
- May 18 Volunteer Showcase Event @ Ritchie Station, noon to 4pm; the following stations have signed up to have a booth at the event: 17, 27, 37, 26, 28, 5, 9, 23, 33, 13, 56 and rehab support.
- Next recruiters meeting will be April 24th and it will be hybrid.

Fire Commission Administrative Assistant Donahue (Bonnie)- No report

Fire Commission Administrative Assistant FF/PM Hardy (Maya)- No report

Special Assistant to the Fire Commission, Training, Chief 49A Rose (Raj)-

- Thanks to all stations who have submitted officer certifications. The following stations still need to submit: 7, 9, 13, 14, 18, 20, 21, 42, 23, 24, 25, 26, 28, 48, 31, 33, 46, 24, 35, 36, 37, 40, 56, 57, 55.
- Question of Station Management Funds being affected if information is not submitted; Commissioner Hegwood- we need to see if a deadline was given when the request for certifications was made. Cannot withhold funds if a deadline for submission was not given. Chairman Bolden- will investigate that tomorrow and send out the information.

Ladies Auxiliary – Meeting tomorrow night, April 5th at Co. 35, 7pm.

Chief's Council Chairman Chief 14 Ross (Ben)- Next meeting will be on April 25th at Co. 9, 7pm.

Association President Lutz (Lee)-

- Association has a fundraiser going on right now, online-Krispy Kreme
- April 8th – County Convention Meeting at Co. 24
- April 9th Renovation meeting for Co. 31 at 31
- Next Association meeting at Laurel Co. 10
- MSFA credentials and dues need to be submitted. Please get both in prior to June 1st or you'll have to send a letter to the convention identifying delegates. Stations that need to submit their dues: 24, 36, 14, 19, 5, 25, 26, 18, 1, 27, 21, 56, 57, 37, 7, 13, 29 & 40.

Q&A –

- Chief Demeritt, noticed that the historical data and pictures from the Fire Commission website are not available anymore. Does anyone know where they went? When you search PGFD Fire Commission, Jay Tucker's picture populates and a message that the site has been shut down. Bolden- we will investigate that.
 - When is Bonnie leaving? Bolden- next week.
- Pete Mellits- Can you email the 508 letter from the state? Bolden- yes, we will send that out.
 - Who will replace Bonnie? Bolden- Bonnie will not be leaving the Fire Commission Office, she will assist VSO with their admin duties because of Valerie's transfer to SSC.
- Richard Melito Co. 55- Will the 1 meeting per month be in person? Bolden- we will have in person meetings one a quarter, the rest will be virtual.
- BARRY 55 what is the status of the Fire Commission bylaws? Bolden- making updates and changes. Request for Co. 55 to be added to the correspondence? Bolden- Yes.

Chaplain Margret Ann Hamilton - provided a benediction and Chairman Bolden adjourned the meeting at 8:06pm.

Minutes were recorded and typed by Commissioner Chandler Assisting as Secretary.