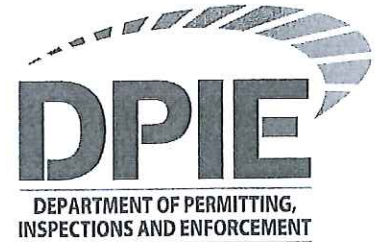


**TECHNO-GRAM
002-2018**

- SUBJECT:** Roadway Improvements in Maryland State Highway Administration (SHA) Rights-of-Way
- PURPOSE:** To Clarify County Permits Required for Road Improvement Projects in the Maryland State Highway Administration (SHA) Rights-of-Way
- SCOPE:** County Permit Requirements Related to SHA Rights-of-Way
- REFERENCE:** Maryland Department of Environment Technical Memorandum #5

Prince George's County Department of Permitting, Inspections and Enforcement (DPIE) provides the following clarification regarding permits required for work to be performed in or near the SHA rights-of-way.

1. **Projects constructed by State or Federal agencies:** For projects that expand or alter the State-controlled roadway, Prince George's County DPIE's Site Development Concept Approval is required for 100-year flood control determination.
2. **Projects constructed by private developers/permittees:** For developer constructed projects that expand or alter the State-controlled roadway, Prince George's County DPIE Site Development Concept Plan approval and Street Construction or Site Development Fine Grading Permits are required for the portion of the project within the State rights-of-way. Permittees are encouraged to submit the project to DPIE concurrently with SHA processing to avoid unnecessary delays.
 - Work included in County permit: The County permit shall include only stormwater management and erosion/sediment control within the SHA rights-of-way. DPIE shall review and approve stormwater management best management practices (BMPs). Prince George's Soil Conservation District (PGSCD) shall review and approve erosion/sediment control. If project limits extend beyond the SHA rights-of-way, the County permit shall include all work (paving, curbs, sidewalks, storm drains, signals, stormwater management, erosion/sediment control, etc.) in the County rights-of-way or on private land.



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- Key Design Aspects:
 - a) Size stormwater management BMPs to ensure equitable treatment of impervious areas inside and outside the SHA rights-of-way. Avoid over treating runoff either in the State- or the County- controlled area.
 - b) Size stormwater management BMPs to comply with County requirements.
 - c) Design storm drain system per SHA requirements; SHA to approve and permit storm drain system.
 - d) Specify construction standards consistent with SHA requirements. Anticipate SHA review of stormwater management BMPs with respect to construction standards and maintenance preferences.
 - e) Avoid specifying stormwater management BMPs in the State-controlled rights-of-way that are not preferred by SHA. For example, SHA typically prefers and approves bio-swales, grass swales, bio-retention and non-rooftop disconnect; whereas other devices such as permeable pavement are not preferred.

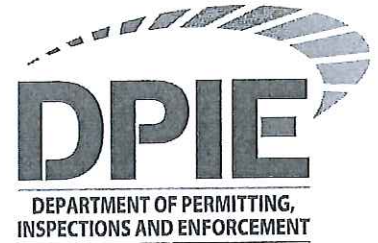
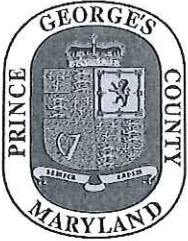
- County Bonds and Fees: For work in the State-controlled rights-of-way, County permit fees and bonds will only be collected for stormwater management and erosion/sediment control aspects of the project. For work outside the State-controlled rights-of-way, full County permit fees and bonds will be collected.

County DPIE inspectors shall only inspect stormwater management and erosion/sediment control work in the State-controlled rights-of-way.

SHA permit: The permittee shall secure permits from SHA for work in the State rights-of-way. The State permit shall include paving, curbs, sidewalks, storm drains, grading, signals and all other work in the State rights-of-way.

Permittee shall consult with SHA regarding bonds and fees for work included in the SHA permit.


Permittee shall submit as-built plans for stormwater management and storm drain to SHA and County for approval prior to permit closure.



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3. Maintenance of Stormwater Management and Storm Drains in SHA Rights-of-Way:
Stormwater management BMPs in the State rights-of-way shall typically be maintained by SHA. Each state BMP shall be assigned a BMP tracking number. Stormwater management BMPs in the County rights-of-way or on private land shall be maintained by the County or private land owner, as determined during plan review.

APPROVED BY:


for Haitham A. Hijazi, Director
Prince George's County

Department of Permitting Inspections and Enforcement

January 24, 2018
Date